

Office of the Chief Medical Examiner (FX0)

The mission of the Office of the Chief Medical Examiner (OCME) is to investigate and certify all deaths in the District of Columbia that occur by any means of violence (injury), and those that occur unexpectedly, without medical attention, in custody, or which pose a threat to the public health.

Agency Director	Jonathan Arden
Proposed Operating Budget (\$ in thousands)	\$3,977

Fast Facts

?? The proposed FY 2001 operating budget is \$3,977,005. There are 51 full-time equivalents (FTEs) supported by this budget.

?? Beginning in FY 2001, the Office of the Chief Medical Examiner is reflected as an independent agency. This agency was formerly part of the Department of Health.

FY 2001 Proposed Budget by Control Center

The basic unit of budgetary and financial control in the District's financial management system is a control center. The Office of the Chief Medical Examiner is comprised of one control center that serves as the major component of the agency's budget.

FY 2001 Proposed Budget by Control Center

(Dollars in Thousands)

Chief Medical Examiner

Control Center

**Proposed
FY 2001
Budget**

0010 CHIEF MEDICAL EXAMINER

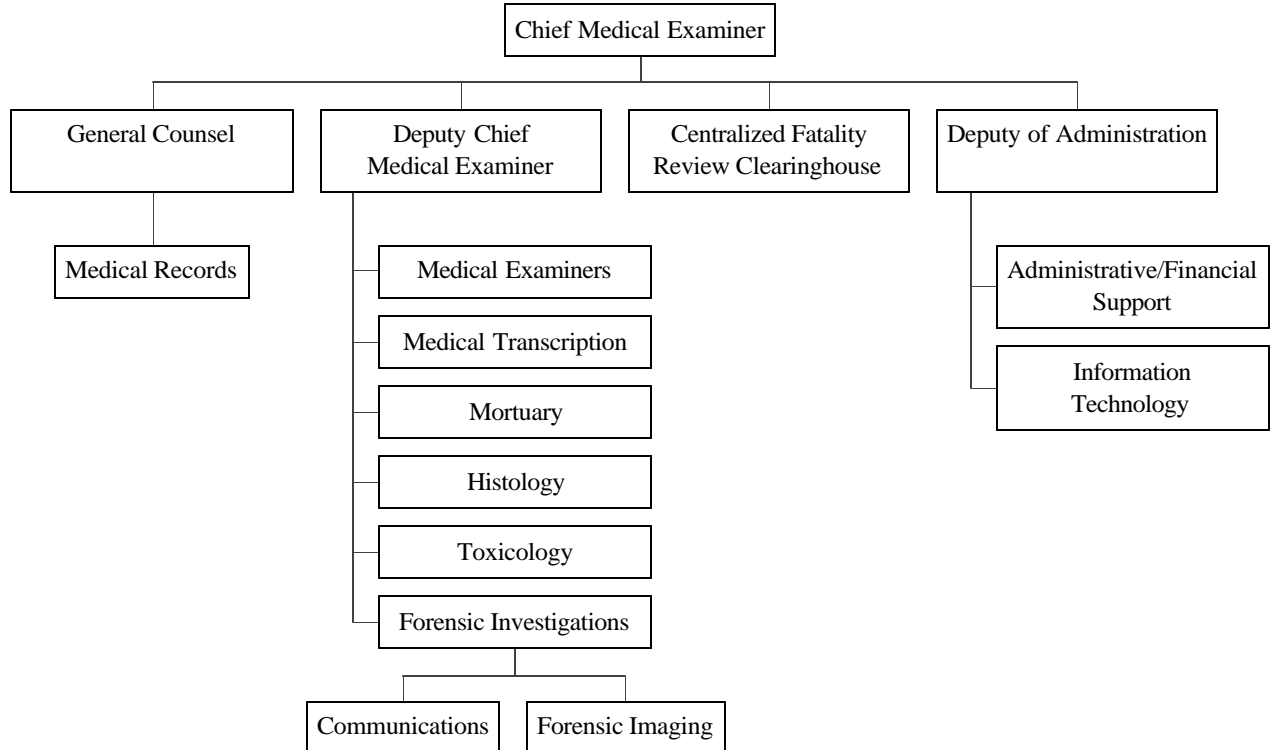
3,977

FX0 Chief Medical Examiner

3,977

Agency Overview and Organization

The Office of the Chief Medical Examiner (OCME) conducts and reports on the medical investigation of all known or suspected homicides, suicides, accidental deaths, medically unattended deaths, and deaths which constitute a threat to the public health and safety. OCME was established by PL. 91-358 and the D.C. Code 1973 edition, Title II, Chapter 23.



FY 2001 Proposed Operating Budget

The Office of the Chief Medical Examiner's Operating Budget is composed of two categories: (1) Personal Services (PS), and (2) Nonpersonal Services (NPS).

Within the PS budget category are several object classes of expenditure such as regular pay, other pay, additional gross pay, and fringe benefits. Within the NPS budget category are several object classes of expenditure such as supplies and materials, communications, other services and charges, contractual services, and equipment and equipment rental.

Authorized spending levels present the dollars and related full-time equivalents (FTE) by revenue type. Revenue types include: Local (tax and non-tax revenue not earmarked for a particular purpose) and Other (fees, fines, reimbursable, etc).

FY 2001 Proposed Operating Budget									
(Dollars in Thousands)									
Chief Medical Examiner									
Object Class	Actual FY 1999		Approved FY 2000		Proposed FY 2001		Variance		
Regular Pay -Cont. Full Time	0		0		1,926		1,926		
Regular Pay - Other	0		0		508		508		
Additional Gross Pay	0		0		314		314		
Fringe Benefits	0		0		330		330		
Subtotal for: Personal Services (PS)	0		0		3,078		3,078		
Supplies and Materials	0		0		317		317		
Telephone, Telegraph, Telegram	0		0		17		17		
Other Services and Charges	0		0		232		232		
Contractual Services - Other	0		0		95		95		
Equipment and Equipment Rental	0		0		238		238		
Subtotal for: Nonpersonal Services (NPS)	0		0		899		899		
Total Expenditures:	0		0		3,977		3,977		
Authorized Spending Levels by Revenue Type:									
	FTEs	Dollars	FTEs	Dollars	FTEs	Dollars	FTEs	Dollars	
Local	0	0	0	0	49	3,871	49	3,871	
Other	0	0	0	0	2	106	2	106	
Total:	0	0	0	0	51	3,977	51	3,977	

Agency Funding Summary

The proposed FY 2001 operating budget *for all funding sources* is \$3,977,005. The Office of the Chief Medical Examiner receives 97.3 percent of its funding from local, 2.7 percent from sources. There are 51 FTEs supported by this budget.

?? **Local.** The proposed *local* budget is \$3,870,551. The personal services budget is \$2,995,551. The nonpersonal budget is \$875,000. There are 49 full-time positions supported by local sources.

The budget of the Chief Medical Examiner is as follows:

?? \$2,995,551 in personal services

?? \$317,000 for supplies and materials

?? \$17,000 for telephones

?? \$232,000 for other services and charges

?? \$95,000 for contractual services

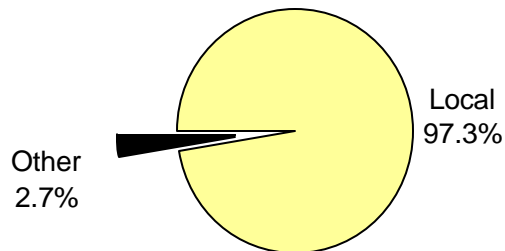
?? \$214,000 for equipment

?? **Other.** The proposed *other* revenue budget is \$106,454. There are 2 FTEs supported by other sources.

Figure 1

**Of the total
Proposed FY 2001
Operating Budget,
97.3 percent is
Local.**

*Other funds are 2.7 percent of
the total budget.*



Occupational Classification Codes

Occupational Classification Codes (OCC) are used by federal agencies like the Bureau of Labor and Census Bureau, as a way of classifying workers into eight major occupational categories for the purpose of collecting, calculating, or disseminating data. The Office of the Chief Medical Examiner's workforce is divided among six occupational classification codes.

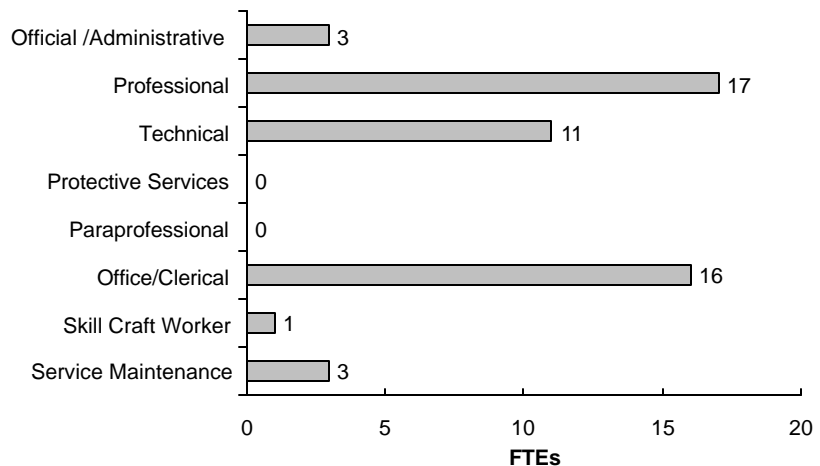
Agency FTEs by Occupational Classification Code

OC Code	FTEs in FY 2001
Official /Administrative	3
Professional	17
Technical	11
Protective Services	0
Paraprofessional	0
Office/Clerical	16
Skill Craft Worker	1
Service Maintenance	3
Total	51

FTE Analysis

Agency FTEs by Occupational Classification Code

Of the total FTEs in the Office of the Chief Medical Examiner, 33.3 percent are Professional, 31.4 percent are Office/Clerical, and 21.6 are Technical. The remaining 7 positions are Service Maintenance, Official/Administrative, and Skill Craft Workers.



Performance Goals and Targets

GOAL

Improve Autopsy Process: Improve the autopsy process to conduct autopsies in a more timely and efficient manner to better meet the needs of decedents' families, ensure integrity of evidence for court proceedings, and enhance data collection and analysis to support the District's public health goals.

MANAGER: Deputy Chief Medical Examiner

SUPERVISOR: Dr. Jonathan Arden, Chief Medical Examiner

PERFORMANCE MEASURES	TARGET	
	FY00	FY01
Percent of bodies with positive identification ready for release within 24 hours	80%	95%
Elapsed times of autopsies with toxicology report	8 weeks	6 weeks
Elapsed times of autopsies with toxicology report and ancillary reports	16 weeks	12 weeks

GOAL

Facilities Renovation: Upgrade the OCME facilities including to support the business process improvements and the timeliness and quality goals associated with the case management system.

MANAGER: Director of Investigations

SUPERVISOR: Dr. Jonathan Arden, Chief Medical Examiner

PERFORMANCE MEASURES

?? Completion of the Toxicology Lab	July 2000
?? Completion of the Autopsy Suite	September 2000
?? Completion of OCME Renovation	December 2000

GOAL

Toxicology Lab: Establish an in-house laboratory to provide timely, accurate and comprehensive toxicological services for the Office of the Chief Medical Examiner and external constituents including, but not limited to the Metropolitan Police Department.

MANAGER: Chief Medical Examiner

SUPERVISOR: Dr. Jonathan Arden, Chief Medical Examiner

PERFORMANCE MEASURES	TARGET	
	FY00	FY01
Percent of routine toxicology tests completed within 30 days	65%	90%

GOAL

Staffing Levels: Recruit, hire and train staff sufficient to carry out the responsibilities of the OCME. Recruit Forensic Investigators and fill positions in which OCME is experiencing shortages. Identify other staffing requirements and develop recruiting goals to optimally staff OCME.

MANAGER: Deputy for Administration

SUPERVISOR: Dr. Jonathan Arden, Chief Medical Examiner

PERFORMANCE MEASURES	TARGET	
	FY00	FY01
Percent of OCME staff meeting national training standards	75%	90%

Office of the Chief Medical Examiner (FX0)

Percent of funded positions staffed	80%	90%
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GOAL

Creation of a Separate Agency: Coordinate local and federal agencies to develop legislation to create an Office of the Chief Medical Examiner separate from the Department of Health within the FY2001 Budget Planning Cycle.

MANAGER: General Counsel

SUPERVISOR: Dr. Jonathan Arden, Chief Medical Examiner